**Risk Assessment**

# Event name:

Event organiser:

Location:

Date and time:

Approximate number of participants:

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| --- | --- | --- | --- | --- | --- |
| Hazard | How might participants be harmed? | How high is the risk? | What needs to be done to reduce the risk? | Who is responsible? | Date completed |
| ***Allergens in cakes/other baked items.*** | ***Those with an allergy may have an allergic reaction.*** | ***High*.** | ***Make sure all goods are labelled with allergens. Send all those responsible baking a list of potential allergens that they must***  ***include.*** | ***Charlotte -***  ***president.*** | ***30/01/2020*** |
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| Hazard | How might participants be harmed? | How high is the risk? | What needs to be done to reduce the risk? | Who is responsible? | Date completed |
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| Hazard | How might participants be harmed? | How high is the risk? | What needs to be done to reduce the risk? | Who is responsible? | Date completed |
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